



SOUTH HILL PRIMARY SCHOOL

'Building Character, Learning Together'

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25th October 2024

Dear Parents and Carers

Pre-School Morning Clubs

We are very lucky to be able to offer three morning clubs at South Hill Primary School before the start of the school day, in addition to our outside childcare provider's (Claire's Club) breakfast club. We have reviewed our procedures, and we would like to update you with the changes which will come **into effect from 4th November 2024**.

Morning Games Club begins at 8 am, Library Club begins at 8.15 am and Good to be Great Club begins at 8.20 am. These start times are unchanged; please make sure you arrive at the KS1 doors at the correct time and on time.

In future, children will only be allowed into the clubs if they have been booked in advance via the school office. It will not be possible just to turn up on the day and 24 hours' notice is required to book your child into a club (if there is space). Please call or email the school office. **If your child's name is not on the register for the day, they will not be allowed to attend.**

Another important change to our procedures from November is that your child will attend one club per morning and will stay in that club. It will not be possible to start in one club and then go to another club which starts later. For example, if you have chosen Library Club for your child that is where they will stay.

At the beginning of term when the new clubs letter is sent out please make sure that you follow the correct links to make bookings for your child.

These clubs are **very popular, and spaces are limited**. If you have booked a place for your child which is no longer required (for whatever reason), please let Mrs Coombs in the school office know so that the space can be offered to another student on the waiting list.

If you require additional support with childcare, please contact our external provider 'Claire's Club' on clairejelfs@outlook.com or 07828 770197.

Yours sincerely

Z Coombs

Administrator and
Events Coordinator